



Urbandale United Church of Christ Charity Nomination Timeline

In September of 2016, the Urbandale United Church of Christ held a fundraising campaign called Building on the Promise. Deep within the legacy of our church is a core value that we will always give away some portion of what we invest in ourselves. We harbor this value because it reminds us that we are a servant church, actively living in the compassion of Christ. By reaching out, we find what is missing within. Our Building on the Promise campaign gave action to this conviction by ensuring 15% of everything we raised will be spent on ministries outside of our church walls. **In practical terms, this means that we anticipate having more than \$52,000 to give to organizations beyond our church by 2019!** Our church has opened its doors and extended a radical welcome to everyone, wherever he or she is on life's journey. We now make a promise to go into the world carrying that which we have always provided to our members: compassion, inclusion, and social justice for all.

The following is the anticipated timeline for selecting charities and allocating pledged funds.

- 1. December 1, 2016 through February 28, 2017:** charity nomination forms accepted
 - a. Email submissions to Mary Edwards at ViceModerator@urbucc.org
 - b. Paper submissions to Building on the Promise, C/O Mary Edwards, Urbandale United Church of Christ, 3530 70th St, Urbandale, IA 50322
- 2. March-April 2017:** The Charity Nomination Team will review nomination forms, narrow down applications if necessary, and prepare to present options to the congregation at the 2017 Annual Meeting. If any individual on Charity Nomination Team has personally submitted a nomination form, they will recuse themselves when discussing and voting on said nomination.
- 3. May 2017:** Urbandale United Church of Christ Annual Meeting – Charity Nomination Team will present options to be voted upon at the congregational meeting. Congregation will allocate all anticipated funds (\$52,023) at this time.
- 4. June 2017-2019:** Funds will be donated as allocated by the congregation as the pledged amounts are received by the church. Organizations may receive multiple partial payments or may have to wait to receive lump sum donations. Payments may be adjusted if incoming funds are higher or lower than pledged amounts.



Urbandale United Church of Christ Charity Nomination Form

Requirements of Submission:

- Must be a 501(c)(3) non-profit organization
- Organization must have been in existence for a minimum of 2 years
- **Form must be submitted to the church office by February 28, 2017**

**Please supply the information requested below.
You may attach additional sheets as necessary.**

1. Name of organization: _____

2. Address of organization: _____

3. Name, email, and phone number of organization's contact and/or executive director:

4. How long has the organization been in existence? _____

5. What is the Mission Statement and/or purpose of the organization, and how does it align with the mission of UUCC? _____

6. What population does the organization serve? (Children, homeless, etc. Local, regional, or national level?) _____

7. Approximately how many people receive services annually from this organization?

8. What percentage of the organization's annual budget is spent on administrative fees and salaries?

9. Amount of money you are requesting to be donated to this organization: _____

10. How would the donated funds be used? Be specific as possible, and attach an itemized budget if possible. _____

11. Would someone from the organization be available to speak with our congregation to describe the impact of donated funds? If so, please list their name and contact information.

12. Describe ways in which there might be opportunities for members of our congregation to participate in this project. _____

13. Why do you personally believe that the Urbandale United Church of Christ should donate to this organization? _____

14. Are you in any way affiliated with this organization (board member, employee, member, or volunteer)? If so, how? _____

PROPOSAL SUBMITTED BY:

Name: _____

Email: _____

Phone Number: _____

Date: _____

Return completed forms to:

Building on the Promise, C/O Mary Edwards, Urbandale United Church of Christ, 3530 70th St, Urbandale, IA 50322

If you have any questions about this form, our Building on the Promise Campaign, or the Urbandale United Church of Christ, please contact our vice moderator Mary Edwards at ViceModerator@urbucc.org

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